

Mahatma Gandhi Vidyamandir's
Maharaja Sayajirao Gaikwad
Arts, Science and Commerce College

Malegaon Camp, Tal Malegaon, Dist. Nashik(MS)
Affiliated to Savitribai Phule Pune University
PU/NS/ASC/004(1959)



INTERNAL QUALITY ASSURANCE CELL (IQAC)

A.Y. (2018-19)
MEETING

A) Proceedings of the meeting held on 25th June 2018.....

The IQAC meeting was held at Principal's office on 25/06/2018 at 11.30 P.M under the chairmanship of Dr. Y.T. Pawar (Chairman IQAC) for following business transaction.

Name of IQAC member	Member Type	Status of attendance
1. Dr.Y. T. Pawar	Chairman	present
2. Dr. B. S. Jagdale	Management Nominee	present
3. Shri U. D. Lad	Coordinator	present
4. Mr. S. I. Ansari	Asst. Coordinator	present
5. Mr. D. J. Deore	Member	present
6. Dr. C. M. Nikam	Member	present
7. Dr. N.V. Deshmukh	Member	present
8. Dr. R. S. Nirwan	Member	present
9. Mr. M. S. Bhandari	Member	present
10. Dr. P. S. Patil	Member	present
11. Ms. B. B. Waghmare	Member	present
12. Mr. N. V. Nagare	Librarian	present
13. Mr. R. H. Shelar	Registrar	present
14. Shri. Ramesh Uchhit	Alumni	present
15. Dr. Suresh Shastri	Member from Society	Absent
16. Shri Nilesh T. Lodha	Industrialist	Absent

At the outset Shri. U. D. Lad, coordinator IQAC, welcome Dr. Y.T. Pawar (Chairman, IQAC) other members of the IQAC in the first meeting for the year 2018-19. He also urged the members to support & strengthen the IQAC. Agenda items were taken up for the discussion and unanimously approved.

Agenda Item- 1. To read and approve minutes of the previous meeting

The minutes of the previous meeting held on 28/12/2017 presented before the members by Shri U. D. Lad and are approved after a brief discussion by the IQAC members.

Resolution 2: Planning of IQAC for the year 2018-19

Resolved that the plan of action chalked out by IQAC were as under. The chairman reported the plan of IQAC for the year 2018-19 as below.

- preparation of AQAR 2017-18 within time limit.
- evaluation of teachers by the students

- c. evaluation of departments
- d. To update library information
- e. To submit proposals for Major and Minor research projects to UGC and BCUD
- f. To organize training program for teachers and non teaching staff.
- g. To organize International, National seminars and conferences, guest lecture series
- h. Improving ICT facilities in the college
- i. Recognition of PG course in Botany, T.Y.B.Sc. (Statistics)
- j. To conduct Remedial coaching classes for SC, ST, OBC and Minority students in the college.
- k. To strengthen the equal opportunity cell.
- l. To promote research culture among the students through the Avishkar Science Exhibition.
- m. To organize the soft skill development programme
- n . To arrange educational tours
- o. To conduct more extension activities through NSS and NCC
- p. To make ICT enabled teaching and learning process as a regular practice
- q. To strengthen placement cell
- r. To commence short term courses

Resolution: To Prepare and submit AQAR for the year 2017-18

Mr. S. I Ansari informed the members that the AQAR (Annual Quality Assurance Report) be prepared at an early date and for that appropriate person be communicated and follow up be taken up. A sub - committee under the chair of Shri. U.D. Lad and the members including Mr. S. I Ansari, Mr. D.J. Deore and was formed. The IQAC framed the comprehensive Performa(s) for collecting the relevant information and statistical data from all the faculty, heads of the department, office personnel, library and other functional areas.

It was resolved that the subcommittee be framed to prepare AQAR for the year 2017-18

Agenda Item - 4: To prepare Academic Calendar for the year 2018-19

To execute various curricular and extra -curricular activities through- out the year smoothly in the view of quality enhancement the college authorities informed the members about the academic calendar. In this regard Mr. S. I. Ansari informed the members about the academic calendar committee of the college. It was resolved that a committee of the following members be formed.

Mr. U.D. Lad, Dr. R. R. Pawar, Mr. S. I. Ansari, Dr. S.P. Deore, Dr. A. K. Sonawane, are included to form a committee and prepare the academic calendar for the year 2018-19

Agenda Item .5 - To Apply for the Seminar, Conference and Workshop...

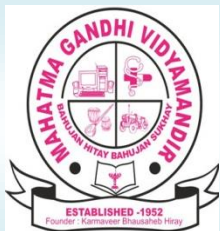
The chairman of IQAC informed the members for submitting the proposal for organizing seminar, conference and workshop. The ARC coordinator Dr. P.S. Patil, also explained about the guidelines & how to submit the online proposals to UGC and BCUD.

The meeting ended with vote of thanks to the chair and the members of the IQAC, by Mr. S. I Ansari

Mr. S. I. Ansari
Asstt. Coordinator
IQAC

Shri U. D. Lad
Coordinator
IQAC

Dr. Y. T. Pawar
Chairman
IQAC



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

A.Y. (2018-19)

MEETING

B) Proceedings of the meeting held on 15th Sept. 2018.....

The IQAC meeting was held at Principal's office on 15/09/2018 at 11.00 A.M under the chairmanship of Dr. Y. T. Pawar (Chairman IQAC) for following business transaction.

Name of IQAC member	Member Type	Status of Attendance
1. Dr.Y. T. Pawar	Chairman	Present
2. Dr. B. S. Jagdale	Management Nominee	Present
3. Shri U. D. Lad	Coordinator	Present
4. Mr. S. I. Ansari	Asst. Coordinator	Present
5. Mr. D. J. Deore	Member	Present
6. Dr. C. M. Nikam	Member	Present
7. Dr. R. S. Nirwan	Member	Present
8. Mr. M. S. Bhandari	Member	Casual Leave
9. Dr. P. S. Patil	Member	Present
10. Miss B. B. Waghmare	Member	Present
11. Mr. N. V. Nagare	Librarian	Present
12. Mr. R. H. Shelar	Registrar	Present
13. Shri . Wagh Atul	Alumni	Present
14. Shri Mukund V. Chindhade	Member from Society	Absent
15. Mr. Nilesh T. Lodha	Industrialist	Absent
16. Dr. V. S. More	Special Invitee	Present
17. Shri Ankush Mayacharya	Student Representative	

At the outset Shri. U. D. Lad, coordinator IQAC, welcomes Dr. Y. T. Pawar (Chairman, IQAC) and the other members of the IQAC in the meeting. He also urged the members to support & strengthen the IQAC. Agenda items were taken up for the discussion and unanimously approved.

Agenda Item- 1. To read and approve minutes of the previous meeting

The minutes of the previous meeting held on 25/06/2018 presented before the members by Shri U. D. Lad (Coordinator for IQAC) and are approved after the discussion by the IQAC members.

Agenda Item - 2: Review of AQAR 2017-18

Mr. S. I Ansari informed the members about the present status of the AQAR (Annual Quality Assurance Report) as per the statistical information collected from all the faculty, heads of the department, office personnel, library and other functional areas, he also added that after some necessary corrections & satisfaction the AQAR will be submitted to NAAC office Bangaluru.

Agenda Item- 3: Implementation of B. Voc. And Community College

Shri U. D. Lad informed the members about the sanction of B. Voc. program and Community college by UGC. Dr. Y.T. Pawar (chairman, IQAC) clarified about the B. Voc program in Retail Management &

Marketing and in community college (Mass Communication). He also added that Dr. A. S. Garde has been appointed as a Nodal officer.

Agenda Item – 4: To earmark budget for college for college website and appoint an agency for web designing and up- gradation

The coordinator brought in to the notice of members present about the up- gradation of college web site. Mean while Dr. B. S. Jagdale (management nominee) suggested the meeting that put details about the expenditures before the IT section of our management.

Agenda Item – 5:- to appoint an agency for Green Audit

The coordinator Shri U. D. Lad informed the members about the best practice ‘Green Campus – Clean Campus’ under taken by our college and suggested the members to get it audited by certified agency. The management nominee, Dr. B. S. Jagdale suggested the chairman to set the budget sanctioned the management.

Resolution – 6 : to reshuffling of IQAC

Mr. Saeed Ansari (Assistant Coordinator) informed that some IQAC members have been transferred to the other colleges of the institute, hence new IQAC members are to be instate for the smooth functioning of the IQAC

It was resolved that the revised members in the IQAC are as under

Name of IQAC member	Member Type
1. Dr.Y. T. Pawar	Chairman
2. Dr. B. S. Jagdale	Management Nominee
3. Shri U. D. Lad	Coordinator
4. Mr. S. I. Ansari	Asst. Coordinator
5. Mr. D. J. Deore	Member
6. Dr. C. M. Nikam	Member
7. Dr. R. R. Pawar	Member
8. Dr. D. V. Thakor	Member
9. Mr. M. S. Bhandari	Member
10. Mr. N. V. Nagare	Librarian
11. Mr. R. H. Shelar	Registrar
12. Shri Wagh Atul	Alumni
13. Shri Mukund Y. Chindhade	Member from Society
14. Mr. Nilesh T. Lodha	Industrialist
16. Shri Ankush Mayacharya	Student Representative

Agenda Item – 7: To appoint an agency for Academic Audit and allocate the budget for AAA

The coordinator of IQAC informed the members about the importance of AAA, in the view of NAAC reaccreditation and AQAR. He added that an agency should be appointed for conducting AAA. Meanwhile Dr. B. S. Jagdale suggested that get the information from the agency about the budget and submit your reports to the management.

Agenda Item – 8: Status of registration of Alumni Association

Shri U. D. Lad asked the chairman (Mr. Wagh Atul) of alumni association about the status of registration of the association. He informed the members that all the basic formalities have been completed for the registration and very soon registration will be processed.

Agenda Item – 9: To organize workshop on Intellectual Property Right (IPR)

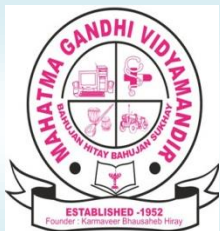
Shri U. D. Lad suggested that we have to organize one day workshop on intellectual property rights. The communications with the resource person is in process. Very soon we will get the reply from the concern speaker of this workshop.

The meeting ended with vote of thanks to the chair and the members of the IQAC, by Mr. S. I Ansari

Mr. S. I. Ansari
Asstt. Coordinator
IQAC

Shri U. D. Lad
Coordinator
IQAC

Dr. Y. T. Pawar
Chairman
IQAC



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

A.Y. (2018-19)

MEETING

C) Proceedings of the meeting held on 2nd December 2018.....

The IQAC meeting was held at Principal's office on 02/12/2018 at 11.00 A.M under the chairmanship of Dr. Y. T. Pawar (Chairman IQAC) for following business transaction.

Name of IQAC member	Member Type	Status of Attendance
1. Dr.Y. T. Pawar	Chairman	Present
2. Dr. B. S. Jagdale	Management Nominee	Present
3. Shri U. D. Lad	Coordinator	Present
4. Mr. S. I. Ansari	Asst. Coordinator	Present
5. Mr. D. J. Deore	Member	Present
6. Dr. C. M. Nikam	Member	Present
7. Dr. R. R. Pawar	Member	Present
8. Dr. D. V. Thakor	Member	Present
9. Mr. M. S. Bhandari	Member	Present
10. Mr. N. V. Nagare	Librarian	Present
11. Mr. R. H. Shelar	Registrar	Present
12. Shri Wagh Atul	Alumni	Present
13. Shri Mukund Y. Chindhade	Member from Society	Present
14. Mr. Nilesh T. Lodha	Industrialist	Present
16. Shri Ankush Mayacharya	Student Representative	Present

At the outset Shri. U. D. Lad, coordinator IQAC, welcomes Dr. Y. T. Pawar (Chairman, IQAC) and the other members of the IQAC in the meeting. He also urged the members to support & strengthen the IQAC. Agenda items were taken up for the discussion and unanimously approved.

Agenda Item- 1. To read and approve minutes of the previous meeting

The minutes of the previous meeting held on 15/09/2018 presented before the members by Shri U. D. Lad (Coordinator for IQAC) and are approved after the discussion by the IQAC members.

Agenda Item – 2: Acknowledgement Received from NAAC about AQAR 2017-18

The IQAC coordinator informed the members about the acknowledgement received from the NAAC office Bangaluru, for the submission of AQAR (2017-18) of our college.

Agenda Item – 3: Organization of National Conference in Mathematics

The chairman of IQAC as well as Principal informed the members about the sanction of National conference in Mathematics by the BCUD of SPPU Pune. It was resolved that a committee is to be formed for conducting National conference. Unanimously it was decided that Dr. K. S. Ahire (Mathematics) will be the coordinator for this Conference. He is informed to fix the date and in accordance with that take necessary steps about arrangement of Resource Persons, Participants from various colleges & Programme schedule as per the guidelines.

Agenda Item – 4: Organizing state level workshop in Physics

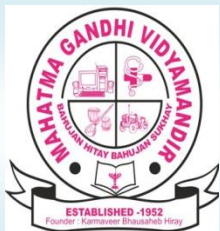
Besides National Conference, Mr. S. I. Ansari (Asstt. Coordinator) informed the members about the state level workshop to be conducted in Physics. It was resolved that a different committee will be formed for conducting the workshop. It was decided that Dr. Arun Garde will be the coordinator of this workshop and he has to frame a committee for the smooth conduct of the workshop.

The meeting ended with vote of thanks to the chair and the members of the IQAC, by Mr. S. I Ansari

Mr. S. I. Ansari
Asstt. Coordinator
IQAC

Shri U. D. Lad
Coordinator
IQAC

Dr.Y. T. Pawar
Chairman
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

A.Y. (2018-19)

MEETING

D) Proceedings of the meeting held on 30th January 2019.....

The IQAC meeting was held at Principal's office on 30/01/2019 at 11.00 A.M under the chairmanship of Dr. Y. T. Pawar (Chairman IQAC) for following business transaction.

Name of IQAC member	Member Type	Status of Attendance
1. Dr.Y. T. Pawar	Chairman	Present
2. Dr. B. S. Jagdale	Management Nominee	Present
3. Shri U. D. Lad	Coordinator	Present
4. Mr. S. I. Ansari	Asst. Coordinator	Present
5. Mr. D. J. Deore	Member	Present
6. Dr. C. M. Nikam	Member	Present
7. Dr. R. R. Pawar	Member	Present
8. Dr. D. V. Thakor	Member	Present
9. Mr. M. S. Bhandari	Member	Present
10. Mr. N. V. Nagare	Librarian	Present
11. Mr. R. H. Shelar	Registrar	Present
12. Shri Wagh Atul	Alumni	Present
13. Shri Mukund Y. Chindhade	Member from Society	Absent
14. Mr. Nilesh T. Lodha	Industrialist	Absent
15. Shri Ankush Mayacharya	Student Representative	Present

At the outset Shri. U. D. Lad, coordinator IQAC, welcomes Dr. Y. T. Pawar (Chairman, IQAC) and the other members of the IQAC in the meeting. He also urged the members to support & strengthen the IQAC. Agenda items were taken up for the discussion and unanimously approved.

Agenda Item- 1. To read and approve minutes of the previous meeting

The minutes of the previous meeting held on 02/12/2018 presented before the members by Shri U. D. Lad (Coordinator for IQAC) and are approved after the discussion by the IQAC members.

Agenda Item – 2: Reviews on National Conference & Workshop organized

The coordinator of IQAC shared his views on the execution of the National conference & state level workshop in Mathematics & Physics. He informed the members about the success of these two activities. He added that in Mathematics 56 participants & 35 PG students were present of which 30 participants presented their research articles; the same were also published in Abstract Book.

The Coordinator informed about the workshop in Physics 40 participants & 35 students of UG, PG were present in the workshop. Out of which 30 research papers were presented by the participants. For this workshop a journal was also published including research papers of the participants.

Agenda Item – 3: To collect feed -back on Teachers, Parents ..

The coordinator informed the members about the distribution of feed-back forms on teachers & alumni. It was decided that a sample of 500 forms are to be given on teachers feedback and a sample of 15 per department (270 forms) on parents is to be distributed.

It was decided that the analysis of teachers is to done by respective department & parents' feedback are to be submitted to IQAC. Mr. Ansari S. I . took the responsibility of finalysis analysis.

Agenda item – 4: To organize alumni meet....

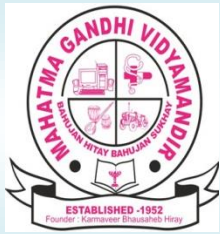
Meanwhile with the permission of the chair, Mr. Ansari S. I. informed about the awareness of Student Satisfaction Survey (SSS), which is introduced in the revised Accreditation & Assessment process

The meeting ended with vote of thanks to the chair and the members of the IQAC, by Mr. S. I Ansari

Mr. S. I. Ansari
Asstt. Coordinator
IQAC

Shri U. D. Lad
Coordinator
IQAC

Dr.Y. T. Pawar
Chairman
IQAC



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

A.Y. (2018-19)

MEETING

E) Proceedings of the meeting held on 24th February 2019.....

The IQAC meeting was held at Principal's office on 24/02/2019 at 11.00 A.M under the chairmanship of Dr. D. F. Shirude (Chairman IQAC) for following business transaction.

Name of IQAC member	Member Type	Status of Attendance
1. Dr. D. F. Shirude	Chairman	Present
2. Dr. B. S. Jagdale	Management Nominee	Present
3. Shri U. D. Lad	Coordinator	Transferred
4. Mr. S. I. Ansari	Asst. Coordinator	Present
5. Mr. D. J. Deore	Member	Present
6. Dr. C. M. Nikam	Member	Present
7. Dr. R. R. Pawar	Member	Present
8. Dr. D. V. Thakor	Member	Present
9. Dr. J. D. Vasait	Member	Present
10. Mr. M. S. Bhandari	Member	Present
11. Mr. N. V. Nagare	Librarian	Present
12. Mr. R. H. Shelar	Registrar	Present
13. Shri Wagh Atul	Alumni	Present
14. Shri Mukund Y. Chindhade	Member from Society	Absent
15. Mr. Nilesh T. Lodha	Industrialist	Absent
16. Shri Ankush Mayacharya	Student Representative	Present

At the outset Mr. S. I. Ansari (Assistant. coordinator IQAC), welcomed new chairman of IQAC , Dr. D. F. Shirude and the other members of the IQAC in the meeting. He also urged the members to support & strengthen the IQAC. Agenda items were taken up for the discussion and unanimously approved.

Agenda Item- 1. To read and approve minutes of the previous meeting

The minutes of the previous meeting held on 30/01/2019 presented before the members by Mr. S. I. Ansari and are approved after the discussion by the IQAC members.

Resolution – 2: Planning to conduct Student Satisfaction Survey (SSS)

Mr. S. I. Ansari Informed the house about the student satisfaction Survey, he added and given the guidelines of NAAC regarding SSS. It was resolved that a questionnaire is to be framed as per the NAAC formate and the same will be uploaded for open access to every enrolled student of the college. Later it is decided that the issue has to be brought into the notice of each HOD of various department.

Agenda Item- 3: To collect Teachers feed –back (2018-19)

The assistant coordinator of IQAC informed that a sample formate of teachers' feedback is ready and it is to be distributed among each staff member of the college. He also added that the formate is based on

Curriculum, teaching, learning evaluation, infrastructure and administration of the college. He informed the house that the collected forms are to be analyzed the IQAC.
Finally the meeting ended with vote of thanks to the chair and the members of the IQAC, by Mr. S. I Ansari

Mr. S. I. Ansari
Asstt. Coordinator
IQAC

Dr. D. F. Shirude
Chairman
IQAC



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

A.Y. (2018-19)

MEETING

F) Proceedings of the meeting held on 3rd April 2019.....

The IQAC meeting was held at Principal's office on 03/04/2019 at 11.30 A.M under the chairmanship of Dr. D. F. Shirude (Chairman IQAC) for following business transaction.

Name of IQAC member	Member Type	Status of Attendance
1. Dr. D. F. Shirude	Chairman	Present
2. Dr. B. S. Jagdale	Management Nominee	Present
3. Shri U. D. Lad	Coordinator	Transferred
4. Mr. S. I. Ansari	Asst. Coordinator	Present
5. Mr. D. J. Deore	Member	Present
6. Dr. C. M. Nikam	Member	Present
7. Dr. R. R. Pawar	Member	Present
8. Dr. D. V. Thakor	Member	Present
9. Dr. J. D. Vasait	Member	Present
10. Mr. M. S. Bhandari	Member	Present
11. Mr. N. V. Nagare	Librarian	Present
12. Mr. R. H. Shelar	Registrar	Present
13. Shri Wagh Atul	Alumni	Present
14. Shri Mukund Y. Chindhade	Member from Society	Absent
15. Mr. Nilesh T. Lodha	Industrialist	Absent
16. Shri Ankush Mayacharya	Student Representative	Present

At the outset Mr. S. I. Ansari (Assistant. coordinator IQAC), welcomed the Dr. D. F. Shirude (Chairman of IQAC) and the other members of the IQAC in the meeting. He also urged the members to support & strengthen the IQAC. Agenda items were taken up for the discussion and unanimously approved.

Agenda Item- 1. To read and approve minutes of the previous meeting

The minutes of the previous meeting held on 24/02/2019 presented before the members by Mr. S. I. Ansari and are approved after the discussion by the IQAC members.

Agenda Items -2: To collect Department wise data for AQAR-2018-19

The Chairman of IQAC, Dr. D. F. Shirude discussed his views on the new formate of the AQAR.it was decided in the meeting that Mr. S. I. Ansari (Assistant Coordinator, IQAC) should frame a formate of AQAR which is required from each department in the form of numbers only .

Agenda Item- 3 : To collect self Appraisal of teachers

Mr. S. I. Ansari informed the house about the self Appraisal of the teachers. The registrar shri R. H. Shelar took the responsibility to distribute the Self Appraisal forms of the year 2018-19, to each teachers

Agenda item – 4: Analysis of parents feedback

Mr. S. I. Ansari informed the status of parent's feedback in the form of statistical analysis, he added before the house as far as the analysis is concern the status of the college is quite good from the part of parents. Finally the meeting ended with vote of thanks to the chair and the members of the IQAC, by Mr. S. I Ansari

Mr. S. I. Ansari
Asstt. Coordinator
IQAC

Dr. D. F. Shirude
Chairman
IQAC